



## INSTRUCTOR STAFF - 2018 SEASON

Thank you for your interest in working with SOEC in 2018.

We are looking for staff at our 3 Centres in Scotland.

**Belmont** (Meigle) – 30 minutes from Dundee

**Broomlee** (West Linton) 30 minutes from Edinburgh

**Dounans** (Aberfoyle) 20 minutes from Stirling

All have good transport links and are close to areas for climbing, paddling and walking.

### Key job information

- Contracts are offered on a fixed term basis.
- Long contracts are February- October. Part time work or shorter/ weekend contracts available.
- Average of 5 days out of 7; 40 hours per week. There will be evening and weekend work
- 28 days per annum paid annual leave (pro rata)
- Pay is at a rate of £7.20 per hour (rising to £7.90 in April 2018)
- Subsidised accommodation available in single rooms on site and meals available at staff rates.
- Support for training and development including training courses for NGBs and CPD opportunities (e.g. 2\*, FSRT, archery, BEL, ML, SPA)
- The majority of work during term time is for primary school groups 10-12 years
- You get to stay with the same group for the week and have an opportunity to tailor the sessions to the groups' needs
- Preferential staff rates for the purchase of outdoor equipment and clothing
- Three different locations. You will be based in one location but have the opportunity to work at other SOEC Centres/locations to support business when required.
- A great place to improve basic instructional skills and techniques and develop your group skills



### About us:

SOEC is a charity and social enterprise operating 3 residential outdoor learning centres in Scotland; Belmont Centre, Meigle in Perthshire, Broomlee Centre, West Linton in the Borders and Dounans Centre, Aberfoyle in Loch Lomond and the Trossachs National Park. We are currently looking to add to our teams at all 3 locations in Scotland.

We offer a range of programmes to schools including:

- **Transition to S1**
- **Multi activity**
- **Environmental based**

In addition to our school programmes Instructors deliver a range of other programmes to a wide variety of group types including transition to work, NCS type groups, groups with additional needs – see website for our list of customer groups.

As well as schools we have groups visit us for fun and learning as part of their own programme, for example study or music and need experienced instructors able to deliver safe, enjoyable and fun learning opportunities.

### Applications:

**A CV and completed SOEC application form** should be emailed to us at [jobs@soec.org.uk](mailto:jobs@soec.org.uk) in the first instance.

If you've any questions please either email [jobs@soec.org.uk](mailto:jobs@soec.org.uk) or ring us on 01899 221115.

### Interviews:

Candidates meeting the criteria will be invited to one of our Centres for interview. Alternative arrangements may be made for those unable to attend due to location.



## POST TITLE: OUTDOOR INSTRUCTOR

### EDUCATION / QUALIFICATIONS:

#### Essential

- Qualifications/experience in outdoor education
- One or more NGB qualifications suitable for work at an outdoor learning centre e.g. ML, SPA, UKCC Level 1
- Fluent spoken and written English

#### Desirable

- Outdoor education, environmental or other relevant degree/qualification
- Car and/or minibus driving qualification
- Registered on the PVG scheme

### EXPERIENCE

#### Essential

- Minimum of one year's previous experience of working at an outdoor centre or similar environment
- High ropes experience
- Track record of working with a wide range of groups

#### Desirable

- An interest in delivering educational outcomes relating to the curriculum
- Experience of living and working with a large team of like-minded individuals

### SKILLS AND KNOWLEDGE

#### Essential

- Excellent communication skills
- Ability to take responsibility and confidently lead and manage a group
- Be strong in one area or skill but prepared to develop in others
- Be able to maintain and convey enthusiasm to participants at all times
- Ability to assimilate and transfer knowledge and skills

#### Desirable

- Strong interest in how outdoor learning fits to the educational curriculum
- Additional skills/experience that could be used to enhance SOEC's experience for customers

### PERSONAL ATTRIBUTES

#### Essential

- Cheerful, outgoing personality
- Positive and enthusiastic outlook
- Be able to demonstrate a commitment to the education of young people
- Flexibility and willingness to get involved in centre life and work
- Personal fitness appropriate to the post